

## College and Career Readiness CURRICULUM LETTER

Welcome to the 2021-2022 school year Lexington Lions! I look forward to working with you in our CCR class this year. Below is the course description, class information and expectations.

**\*COURSE DESCRIPTION**: In College and Career Readiness, students will focus their learning on developing the following: (1) Organizational skills, (2) Time management, (3) Career related skills, (4) Study/Success tips for college, and (5) Life skills.

**\*EDUCATIONAL MATERIALS**: To be successful, students are encouraged to bring the following materials daily

- A section in a 3-ring binder
- Lined/graph paper
- Reading book (6th period - SSR)
- Binder reminder / planner
- Ruler, highlighters, pens and pencils

**\*GRADING POLICY**: Final grades will be determined by total number of points earned in each category. The grading scale is as follows: 90 – 100% = A 80 – 89% = B 70 – 79% = C 60 – 69% = D 0 – 59% = F

**\*Participation (10%)**: All students are to follow class guidelines and expectations throughout the year. This includes being an active participant and member of the classroom community.

**\*ASSIGNMENTS (40%)**: Assignments include classwork and homework. Classwork includes warm-ups and lesson activities. Homework includes additional skills practice. Homework will be assigned almost daily to review and reinforce skills. Homework is acceptable when all problems have been attempted and all work, **in pencil**, is shown. Homework is generally due the following school day. Students with an excused absence can make up the assignments. The number of days given to turn in make-up assignments is equal to the number of days the student was absent. Students attending a school event on the day the homework is assigned must obtain the assignment before the event and turn it in on the same day as the rest of the class. Late homework is accepted with one point deducted for each day that it is late. Students can access the assignments through **eKadence** (<https://auhsd.ekadence.com/login>).

**\*Assessments (50%)**: Quizzes, tests, and/or projects will be given throughout the year to assess students' knowledge. The make-up policy for assessments is similar to the Homework policy with some exceptions.

**\*Teacher/Parent Contact**: I am available for homework help and parent-teacher conferences after school by request. The school's phone number is **(714) 220 – 4201** and my email is **maruyama\_r@auhsd.us**

-----cut along this line and turn in-----

I have read this ***College and Career Readiness Curriculum Letter*** and understand the requirements for this course.

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Print Student Name

Parent/Guardian Signature

Date

## College and Career Readiness CLASSROOM EXPECTATIONS

I expect all students in my classroom to behave with courtesy and consideration toward others at all times. By following school and district policies as well as the classroom social contract, students will contribute to a safe and positive learning environment and a better school experience for themselves and others.

### \*Students' Responsibilities:

This class operates under the established rules of the Anaheim Union High School District and Lexington Junior High School. Classroom policies are based on respect – for ourselves, the teacher, and each other. Students are expected to:

**Be respectful** – towards self and others and their personal property. Keep hands and feet to self. Use polite words and good manners.

**Be responsible** – follow directions promptly, participate and take charge of your learning.

**Be prepared** – be in assigned seat and ready to work before the tardy bell rings.

**Keep the classroom clean** – finish all food/drinks before entering the classroom and clean up their area before leaving the classroom.

Students who abide by the expectations will contribute to a safe and positive learning climate for all. Students who choose not to adhere to these expectations jeopardize the learning environment and may be subject to one or more of the following:

Warning / behave out

Stay after class

30-minute behavioral intervention

60-minute behavioral intervention

Parent conference

Wednesday Work Study

Referral to administration

**Let's make good choices and have a SUCCESSFUL year!**

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I have read the *College and Career Readiness Classroom Expectations* and understand the behavior expectations for this class.

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*Print Student Name*

*Parent/Guardian Signature*

*Date*